

**MSU University Outreach and Engagement and Department of Human Development and Family Studies invite applications for a full-time employment opportunity**

**Classification Title: Research Technologist II (Fixed Term)**

<b>Posting Snapshot</b>	Candidate will be heavily involved in data management, analysis, and reporting to early childhood and out-of-school time program stakeholders at the local, state, and national levels.
<b>Position Summary</b>	<p>The Community Evaluation Programs unit of MSU University Outreach and Engagement conducts research and evaluation projects focusing on the quality, accessibility, and impact of out-of-school time and early childhood education programs across Michigan. We have years of experience working with communities at the state and local levels to produce actionable data through engaged scholarship. Our goal is to promote a diverse, equitable, and inclusive environment for all children and families.</p> <p>Primary responsibilities of the research technologist position include data collection, cleaning, analysis, and presentation. The successful research technologist will work with other team members on specific projects, though they may also work independently, as needed. They will perform quantitative data management tasks and present findings and results on the project website and various written reports.</p> <p>This position is available for at least one year; future appointment is contingent on job performance, staffing needs, and availability of funding.</p>
<b>University Required Edu./Exp.</b>	The job requires knowledge normally acquired by completing a four-year college degree.
<b>Unit Specific Edu./Exp.</b>	The successful candidate will have work experience in performing data cleaning and organization. The position requires mastery of word processing, Excel spreadsheet, data management through SPSS, and presentation software such as PowerPoint. Great verbal and writing skills are required, as are scrupulous attention to detail and the ability to see multiple elements coming together to create one project.
<b>Desired Edu./Exp.</b>	Experiences with R and/or SPSS, Tableau and other data visualization software will be desired.
<b>Equal Employment Opportunity Statement</b>	All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, age, disability, or protected veteran status.
<b>Remote Work Statement</b>	MSU strives to provide a flexible work environment. This position has been designated remote-friendly, which means that some of the duties can be performed remotely as mutually agreed upon.

**Applicant Instructions:** Careers at MSU Website posting # 898259; <http://tiny.cc/8r4bvz>

**Department website:** cep.msu.edu

**Required Application Materials:** Contact information of three references or three letters of reference  
Curriculum vitae  
Cover letter

**Salary:** Competitive salary commensurate with experience

